



humanity in motion



16 November 2022

William Hill Trust Fund
Democratic Services,
Scottish Borders Council
Council Headquarters
Newtown St Boswells
MELROSE TD6 0SA

Corp Mgt Team

1 / NOV 2022

Dear Trustees

William Hill Trust Fund - Application

On behalf of the Rotary Club of Melrose, I enclose an application for financial support for Christmastime activities which the club organises in Melrose.

As I write, the club has offers of support, especially from the Co-op. This is funded and organised, centrally, but delivered to the local branch in Melrose. Therein lies a predicament for the club: should support from the Co-op and others bear fruit, the club would not want to deprive other applications for funds or sit with dormant funds. For guidance, I should be grateful for a copy of the Trust's conditions. I understand that, for instance, only the town of Melrose can benefit from grants from Trust.

As required, I also enclose a copy of the latest accounts as already submitted to the Office of the Scottish Charity Regulator.

The club has already started organising the events and activities and an early indication of the level of your support would be appreciated. Should you any queries, please do not hesitate to contact me on [REDACTED] or by e-mail to [REDACTED]

I look forward to hearing from you as soon practicable.

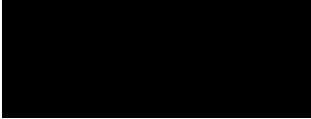



Yours faithfully



Alan Smith
Treasurer

Encs

**WILLIAM HILL TRUST FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>The Rotary Club of Melrose Per Alan Smith, Treasurer</p> 
<p>Address to which payment should be made:</p>	<p>Royal Bank of Scotland, Galashiels Account Name:  Sort Code:  Account Number: </p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Per separate Note (1) – as submitted to The Office of the Scottish Charity Regulator</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>Per separate Note (2) – Total sum requested</p>
<p>When will the donation be required:</p>	<p>As soon as practicable</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	

Other information

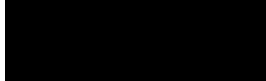
If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:

No previous applications have been made.

Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed:



Position Held:

Treasurer

Date:

16 November 2022.

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

This completed form, accounts and any supporting details should be submitted to Democratic Services, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. ComPap@scotborders.gov.uk Telephone 01835 826585



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William Hill Trust Fund
Application O.B.O. The Rotary Club of Melrose

Extract from the application to the Office of the Scottish Charity Regulator

Note 1

Fundraising from both members of Rotary Club and the general public by direct appeal, for instance by street collections or the promotion of fund raising events; for and on behalf of Rotary Foundation, local and international charities, non-profit organisations and other community and individual projects.

Community and vocational service which will be undertaken by fundraising as above and/or volunteering services of time and/or expertise to local charities, community projects, non-profit organisations and youth opportunities.



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Note 2 – Activities

Schools Painting Competition

(Confined to Melrose Primary and St Mary's)

Prizes for Winners in different age categories: £100.00

Christmas Parade with Melrose Pipe Band followed by Carol Singing in the Market Square

Gratuities to Melrose Gift Band and Choir £100.00

Selection Boxes to children via Santa Claus

(your lips are sealed regarding potential attendance)

Amount dependent on support from the Co-op in Melrose £180.00

Carol Service at Priorwood Court

Cost of chocolate oranges, mince pies and refreshments

Amount dependent on support from the Co-op in Melrose £60.00

Remembrance Tree in Morrow Gardens (Second Year)

Cost of tree

Amount dependent on support from Milestones Garden Centre,
Newtown St Boswells

£130.00

Gifts to Children in Borders General Hospital over Christmas

Amount dependent on support from the Co-op in Melrose

£67.50

Aggregate

£637.50

Scottish Charity Number SC 040815

**The Rotary Club of Melrose
Charity Funds Account**

Trustees' Annual Report and Accounts

for the year ended

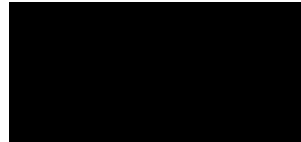
30th June 2022

Reference and Administrative Information

Charity Name: The Rotary Club of Melrose
Charity Funds Account

Charity Registration Number: SC040815

Contact Address: Treasurer



Principal Office-bearers

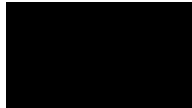
President: Mrs Angela Dewar

Secretary: Mrs Joyce Wilson

Treasurer: Alan Smith

Trustees Norman Melrose, and
Alan Smith

Independent Examiner: Sue Bennett
ACIE Dip Business & Finance



Bankers: Royal Bank of Scotland plc
35 Bank Street
Galashiels
TD1 1EP

The Rotary Club of Melrose Charity Funds Account
Scottish Charity Number: SC040815
Trustees' Report and Accounts for the year ended 30th June 2022

Current Trustees

Appointment of Trustees

Surviving and acting Trustees have the power to appoint a new Trustee or Trustees to fill any vacancy or vacancies in the Trusteeship.

Governing Document

The Charity was formed by Trust Deed on 27th August 2009.

Charitable purposes

The purpose of the Trust is the collection and receipt of Charity Funds and other monies for application for the relief of the poor or needy or other such charitable purposes as directed by The Rotary Club of Melrose.

Activities and Achievements

Scottish Government restrictions on public gatherings during the Coronavirus (COVID-19) continued to impact fundraising directly from the public. There was also continued uncertainty regarding the length and level of these restrictions. Financial support was afforded to Rotary Foundation; Rotary International Britain and Ireland (RIBI) Crocus Appeal; ShelterBox Trust; Aquabox; Melrose Festival; Melrose Pipe Band; Galashiels and Area Foodbank; Rotary Club of Selkirk; Rotary Club of Lauderdale and local Youth Projects. Details are listed in the Notes to the Accounts. Members continue to support individuals and groups of entrepreneurs in the Third World by way of microfinance through Lend with Care.

The Club continues to be active through non-financial support of local organisations and events by providing assistance where appropriate: Tweedbank terminus of the Borders Railway – planting and maintenance of the station gardens; Millennium Wood, Darnick - maintenance; Melrose Spring Clean at Lowood; Planting crocuses at the entrances to Melrose and Tweedbank railway station; Christmas Parade and Carol Singing; Festive Season Remembrance Tree and Christmas Gifts to Priorwood Court.

Youth work initiatives include organising Youth Citizen Awards at Primary Schools in Melrose, Newtown St Boswells, St Boswells and St Mary's Preparatory School, Melrose.

Financial Review and Statement of Trustees

Trustee Remuneration and Expenses

No payments or expenses were paid or reimbursed to Trustees in the current or prior year.

Reserves

It is the policy of the Trustees to allow the balance of revenue funds to accumulate until a particular project is in prospect.

Approved by the Trustees and signed on their behalf

.....
(President)

Date 6/10/2022

THE ROTARY CLUB OF MELROSE CHARITY FUNDS ACCOUNT

Receipts and Payments Account

Year ended 30th June 2022

		Unrestricted	Restricted	Endowment		
		Funds	Funds	Funds	Total	Total
		2022	2022	2022	2022	2021
	Note					
<u>Receipts</u>						
Donations & Fundraising	3	2,466	-	-	2,466	1,228
<u>Total Receipts</u>		<u>2,466</u>	<u>-</u>	<u>-</u>	<u>2,466</u>	<u>1,228</u>
<u>Payments</u>						
Grants and Transfers	5	3,104	-	-	3,104	520
Transfer to Club Account		104			104	125
Costs and Outlays		302	-	-	302	145
<u>Total Payments</u>		<u>3,510</u>	<u>-</u>	<u>-</u>	<u>3,510</u>	<u>790</u>
<u>Surplus/(Deficit) for the year</u>		<u>(1,044)</u>	<u>-</u>	<u>-</u>	<u>(1,044)</u>	<u>438</u>

THE ROTARY CLUB OF MELROSE CHARITY FUNDS ACCOUNT

Statement of Balances

Year ended 30th June 2022

		Unrestricted	Restricted	Endowment		
		Funds	Funds	Funds	Total	Total
		2022	2022	2022	2022	2021
	Note					
Bank and Cash Balances						
Opening Balances		2,359	782		3,141	2,703
Movement in year:						
Surplus/(Deficit) for year		<u>(1,044)</u>	<u>-</u>	<u>-</u>	<u>(1,044)</u>	<u>438</u>
Closing balances	6	<u><u>1,315</u></u>	<u><u>782</u></u>	<u><u>-</u></u>	<u><u>2,097</u></u>	<u><u>3,141</u></u>
 Other Assets						
No other assets held		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>
 Liabilities						
No outstanding liabilities		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
		<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

The Accounts were approved by the Trustees on *25/08/2022*

For and on behalf of The Rotary Club of Melrose

 *6/10/2022*

THE ROTARY CLUB OF MELROSE CHARITY FUNDS ACCOUNT

Notes to the Accounts

1 Accounting Policies

The Accounts have been prepared on a cash basis.

There are no heritable properties proper to these Accounts.

2 Trustee Remuneration and Related Party Transactions

There were no payments to Trustees or Related Parties during the year.

3 Fund Raising and Donations

Donations and Collections	477.00
Dinner Monies	740.00
Grand Raffle	810.00
Other Causes	334.00
Other Receipts	105.00
	<u>2,466.00</u>

4 Restricted Funds

Melrose Pipe Band Championship	
Credit Balance held	<u>782.00</u>

5 Grants and Transfers

	Charity Number	£
Rotary Foundation	1002059	500.00
RIBI Crocus Appeal		175.00
ShelterBox Trust	1096479	690.00
AquaBox	1098409	300.00
Melrose Festival		500.00
Melrose Pipe Band		50.00
Galashiels and Area Foodbank	SC50850	250.00
General Fund: Youth Projects	N/A	179.00
Rotary Club of Selkirk:		400.00
Rotary Club of Lauderdale:		60.00
		<u>3,104.00</u>

6 Bank Balance as at 30th June 2022

	£
Royal Bank of Scotland plc, Melrose Current Account - Sum at credit balance	<u>2,096.57</u>

THE ROTARY CLUB OF MELROSE CHARITY FUNDS ACCOUNT

Notes to the Accounts

1 Accounting Policies

The Accounts have been prepared on a cash basis.

There are no heritable properties proper to these Accounts.

2 Trustee Remuneration and Related Party Transactions

There were no payments to Trustees or Related Parties during the year.

3 Fund Raising and Donations

Donations and Collections:

- Collecting Tins	70.05	
- Smarties Tubes	19.07	
- Christmas Parade	115.80	
- Remembrance Tree	146.05	
- Other Donations	<u>125.61</u>	477.00

Dinner Monies

740.00

Grand Raffle

810.00

Other Causes:

- Melrose Festival	310.00	
- Poppy Badges	<u>24.00</u>	334.00

Other Receipts

- Sub proper to Club Account	104.30	
- Interest	<u>1.43</u>	<u>105.00</u>

2,466.00

4 Restricted Funds

Melrose Pipe Band Championship

Credit Balance held

782.00

**Independent Examiner's Report to the
Trustees of The Rotary Club of Melrose Charity Funds Account**

I report on the accounts of the Funds Account for the year ended 30th June 2022 which are set out on the following pages.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10 (1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts under Section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

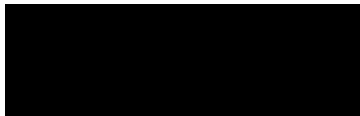
My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning such matters. The procedures undertaken do not provide evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

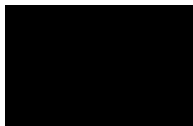
- 1, which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records have not been kept in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
- 2, to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature



Name: Sue Bennett ACIE Dip Business & Finance

Address:



Date ..26 October 2022